

**RFP 24-004 Lawncare & Landscape Maintenance Services  
McLennan County Offices**

**Vendor Questions & Answers**

1. Below the table it states there will be a minimum of 40 visits during the year, but the monthly schedule only shows 36 visits for Section A? What months would be the other 4 visits? Do we quote a total of 40 visits or quote a total of 36 visits as shown not the schedule?

**A:** The Scope of Work on page 23 states "Mow, s h r e d , edge, trim and rake, as applicable, all lawns, berms, easements, and ditches, in accordance with Facility's Work Schedule. Such services may be considered as performed weekly during the "growing season" and bi-monthly during the non-growing season to maintain a well-manicured appearance. The "growing season" shall be considered from March 15th through October 15th. The remaining annual period represents the "non growth season."

See Section B and C. for additional services provided in October and March.

2. Section A states to Trim Trees & Shrubs on Section A schedule. Does that mean we need to quote 36 or 40 Trim Trees and Trim Shrubs?

**A:** "Trees and shrubs will be trimmed; leaves mulched and/or removed as needed to maintain a well-manicured appearance at each location."

3. You would like every visit to trim shrubs and trees and for us to have the cost of that every visit? Or would you like a certain amount of Trim Trees & Shrub (ex 4-8 times a year)?

**A:** See answer to number 2 above.

4. Can you please detail the Tree Trim? For example, lift to 7-8' off the ground, off the building, etc? Tree trimming can be very simple or detailed to remove all dead limbs from inside canopy, etc

**A:** Understandably, detailed removal of dead limbs would be a separate job that could only take place certain times of the year, however, maintaining a safe lawn environment without the hazard of low hanging limbs is optimal.

5. Leaf mulching/removal - Would you like this every visit? 36 or 40?

**A:** Yes

6. Can you please detail Spot Treatments for Insects and Cleanups? What type of insects? (Mosquitos, ticks, fleas, ants, etc) can you please clarify Cleanup? Is Cleanup referring to the section e. Light trash pickup?

**A:** "Light trash pick-up shall be provided by Contractor such as picking up of paper prior to and/or after mowing. Contractor shall place light trash in waste container at an adjacent occupied facility or remove it from the site. Contractor is required to advise the Facilities Supervisor of any heavy trash found on the properties."

7. Many of these properties have fallen limbs already on property. How would you like that addressed?

**A:** Those fallen limbs will need to be removed.

8. For the properties that have shredding, you would like those shredded 36-40 times?

**A:** Shredding visits would need to be scheduled as needed to maintain a well-manicured appearance at those properties. ( i.e. No growth higher than 6 inches)

9. It looked like in the scope of work there was (2) Flower bed mulching per year. Did I read that correctly? If so, that's included in the monthly rate for maintenance, correct?

**A:** The answer is yes to both of these questions.